Job Application Form

Arithma LLP

Title of post applied for:		Job Ref:	
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Before completing this form, please read the accompanying guidance notes. Please write clearly in black ink or type.

Confidential

Surname:				Initials:	
Former surnames if different:				Preferred Name or Title (Optional):	
Address:	Address:			Tel No (home):	
				Tel No (business):	
				Tel No (mobile):	
<town></town>		<post< td=""><td>Code></td><td>Fax No:</td><td></td></post<>	Code>	Fax No:	
E-Mail address:				Nat. Insurance No:	
Nationality:	V.		•	a European Citizen, or you do not UK, you will require a work permit.	
Do you need a work pe to be employed in the		☐ Yes	, ,	have a work permit, when d	oes it expire? t may not be valid for this post.)
Where did you learn of	the p	ost?			
Preferred work arrange	ement	s:	☐ Full-time	☐ Job share ☐ Te	erm time only 30 hrs a week

2. EDUCATION AND PROFESSIONAL QUALIFICATIONS

(Original documents as proof of qualification will be required at interview.)

Secondary School / College / University		tes	Examinations taken	Date	Result	
College / University	From	То	LAAIIIII ations taken	Date	ixesuit	

Professional Qualifications currently h	d: how obtained, grade and date	
Other relevant Educational or Training	Courses with dates	
Other relevant Educational of Training	Courses, with dates	
. PRESENT POST		
Title of Post:	Salary/Grade:	
Name of Employer:	Business of Employer:	
Address:	Date Commenced:	
	Date Ended (if applicable):	
<town> <post c<="" td=""><td>de></td><td></td></post></town>	de>	
Please outline your responsibilities, to	vhom you are responsible and staff responsi	ble to you (if applicable):
December les views en viching to les vi		
Reason for leaving or wishing to leave		
Period of notice required to terminate		
Please notify us of any dates you are	valiable for interview:	
1		

PREVIOUS EMPLO (Please use continuation		<i>'</i> .)	
Name and Address of Employers	Position(s) held	Reason for leaving	Final grade/salary
<name employer="" of=""></name>			
<address 1=""></address>			
<address 2=""></address>			
<address 3=""></address>			
<post code=""></post>			
Description of duties:			1
<name employer="" of=""></name>			
<address 1=""></address>			
<address 2=""></address>			
<address 3=""></address>			
<post code=""> Description of duties:</post>			
<name employer="" of=""></name>			
<address 1=""></address>			
<address 2=""></address>			
<address 3=""></address>			
<post code=""></post>			
Description of duties:			1
<name employer="" of=""></name>		T	
<address 1=""></address>			
<address 1=""></address>			
<address 3=""></address>			
<post code=""></post>			
Description of duties:			
·			
	in /	\	Maria de la companya
details:	nai (e.g. << r year <i>>></i>) gaps in your employment? yes.	ir yes, piease provide relevant

RELEVANT : OR APPLYING	SKILLS, ABILITIE G FOR THIS JOB	S, KNOWLED	GE, EXPERIENC	E AND YOUR F	REASONS
	5 : GIV 11 G G G E				

1871 (12.77)	1:1 1 0/6	<u> </u>			•	
vvnat activities outside	e work interest you? (S	state any po	ositions held you consi	der reievant.	.)	
Do you hold a current	driving licence?] Yes	No Do you own a	car?	☐ Yes	□No
Disability Discrimina	ition Act 1995					
		ler the Disa	bility Discrimination Ac	ct?	Yes 🗌	No
			ld make to overcome a	a \Box	Yes 🗆	No
	the essential requiren	nents of this	s job?		165	INU
If Yes, please provide	turtner details:					
	 					
t selected for interviev attend?	w, do you require any	assistance/	adaptations to help yo	u 🗆	Yes 🗌	No
	e/adaptations do you	require?				
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		- 1-				
	,	- 4-				
	, ,	- 1				
	, ,					
REFERENCES						
			Referee 2			
Referee 1			Referee 2 Title (Mr, Mrs etc):			
Referee 1 Title (Mr, Mrs etc):						
Referee 1 Title (Mr, Mrs etc): Full Name:			Title (Mr, Mrs etc):			
Referee 1 Title (Mr, Mrs etc): Full Name: Job Title:			Title (Mr, Mrs etc): Full Name:			
Referee 1 Title (Mr, Mrs etc): Full Name: Job Title: Organisation:			Title (Mr, Mrs etc): Full Name: Job Title:			
Referee 1 Title (Mr, Mrs etc): Full Name: Job Title: Organisation:			Title (Mr, Mrs etc): Full Name: Job Title: Organisation:			
Referee 1 Title (Mr, Mrs etc): Full Name: Job Title: Organisation:			Title (Mr, Mrs etc): Full Name: Job Title: Organisation:			
Referee 1 Title (Mr, Mrs etc): Full Name: Job Title: Organisation: Address:		t Code>	Title (Mr, Mrs etc): Full Name: Job Title: Organisation:		<post 0<="" td=""><td>Code></td></post>	Code>
Referee 1 Title (Mr, Mrs etc): Full Name: Job Title: Organisation: Address: <town></town>			Title (Mr, Mrs etc): Full Name: Job Title: Organisation: Address:		<post c<="" td=""><td>Code></td></post>	Code>
Referee 1 Title (Mr, Mrs etc): Full Name: Job Title: Organisation: Address: <town> Tel No:</town>			Title (Mr, Mrs etc): Full Name: Job Title: Organisation: Address: <town></town>		<post c<="" td=""><td>Code></td></post>	Code>
REFERENCES Referee 1 Title (Mr, Mrs etc): Full Name: Job Title: Organisation: Address: <town> Tel No: E-mail address: Fax No:</town>			Title (Mr, Mrs etc): Full Name: Job Title: Organisation: Address: <town> Tel No:</town>		<post c<="" td=""><td>Code></td></post>	Code>

B. DECLARATION							
I declare that the information given in this application form is true and complete. I understand that if I have given any misleading information on this form or made any omissions, this will be sufficient grounds for terminating my employment.							
Signature:		Date:					
Name:							
The information provided by you on this form as an applicant will be stored either on paper records or a computer system in accordance with the Data Protection Act 1998 and will be processed solely in connection with recruitment.							